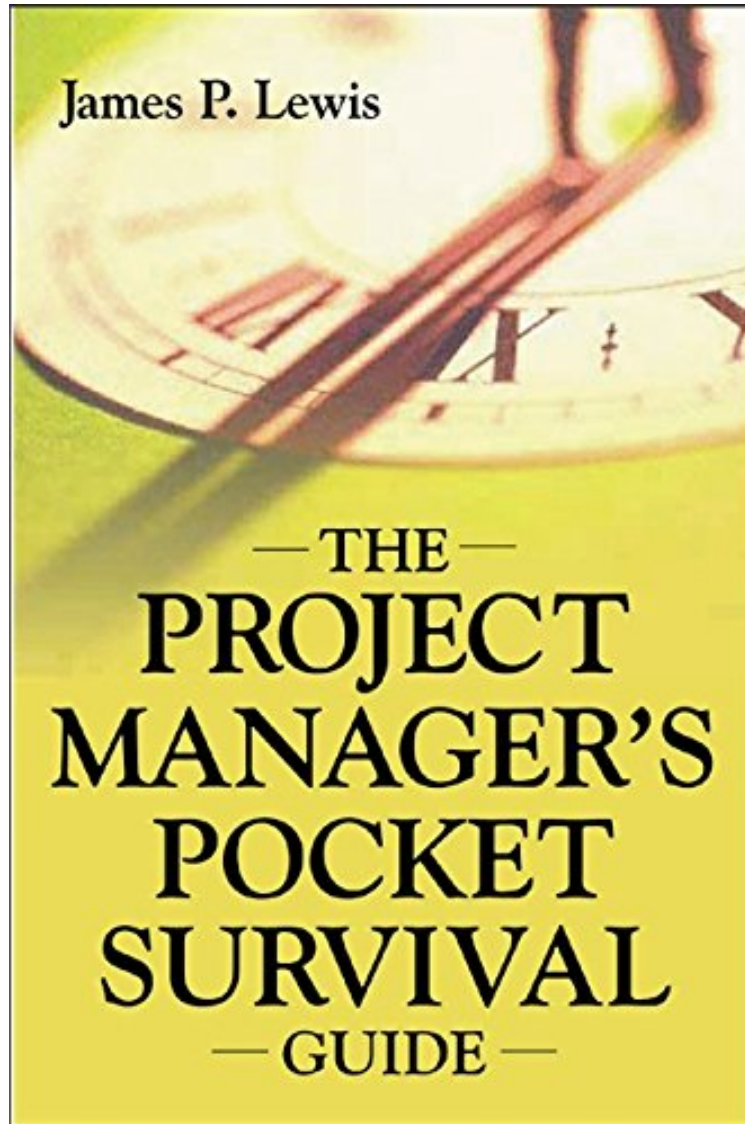


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## The Project Manager's Pocket Survival Guide

*James P. Lewis*

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**James P. Lewis : The Project Manager's Pocket Survival Guide** before purchasing it in order to gauge whether or not it would be worth my time, and all praised The Project Manager's Pocket Survival Guide:

2 of 2 people found the following review helpful. A reminder about the big pictureBy cdsThis is a good book to give reminders on some of the practical issues of project management, but it's not a guide to the more mundane project management issues. If you want to know "how to", then you might want to look elsewhere. However, if you're not terribly experienced and you have some project-management responsibilities, then this is a good read to help you remember some of the big picture issues that will make you successful.1 of 1 people found the following review

helpful. The best project management book I have ever read. By John L. Osborne I am an experienced construction project manager, and I really enjoyed this book, because it affirmed some things I already know to be true, and offered some additional ideas for me to consider, all written in a concise, honest way. I outlined it and bought copies for my friends to read.

Troubleshooting tips and techniques for keeping projects and management careers on track Bestselling author James P. Lewis has become today's number one authority on the rules of project management in virtually any industry or environment. Now, in *The Project Manager's Pocket Survival Guide*, Dr. Lewis focuses on areas that are often the largest stumbling blocks to project managers both new and experienced, and provides the practical skills and hidden keys necessary for completing projects on time and within budget. Providing numerous case studies of project management successes and failures in the field, this no-nonsense book explains how to maintain project consistency and success in today's environment of fast change and even faster innovation. Managers will obtain new tools and insights for: Understanding the politics of projects Running a successful, results-driven meeting Managing effectively in the project environment

From the Back Cover Priceless tips on how to keep your projects and your career on track from today's #1 expert on effective project management In today's hyper-competitive business environment, where faster, cheaper, better is the mantra, and your reputation (and job security) is only as sound as the last project you managed, it isn't enough to be a competent PM, you need to be a great one. Now this book shows you how. An engineer with a PhD in psychology, Jim Lewis spent 15 years as a project manager in high-tech industries and another 22 years as a world-class PM coach and trainer. In *Project Manager's Survival Guide* he goes beyond the metrics, planning diagrams and scheduling formats found in most books on the subject to share hard-won lessons about such nitty-gritty realities of project management as politics, personalities, motivation, teamwork, and leadership. From basic survival tips like: "Manage Expectations," "Never accept verbal change requests," and "Assume that you have the authority until told otherwise," to priceless pointers on how to be an effective leader and how to keep your career on track, Jim arms experienced and novice PMs alike with the knowledge and expertise needed to become a great project manager in any industry and any business environment. About the Author James P. Lewis, Ph.D. is founder and president of The Lewis Institute, Inc., and an influential thought leader on project management. He is the author of several books, including *Working Together*, *The Project Manager's Desk Reference* and *Fundamentals of Project Management*.